

**ARLINGTON EDUCATION ASSOCIATION**

**CONSTITUTION**

**Spring 2022**

**Arlington Education Association  
Constitution  
2019**

**ARTICLE I  
Name**

The name of this organization shall be the Arlington Education Association, Inc.

**ARTICLE II  
Objectives**

We, the members of this Association, in order to fulfill our responsibilities to society and to our profession do hereby adopt the following:

**Section 1 – General Objectives:**

- A. To maintain and improve the quality of education for all.
- B. To uphold high professional standards and to advance the socioeconomic well-being of educators and educational support personnel.

**Section 2 – Specific Objectives:**

The Board of Directors is authorized and directed to establish specific objectives within the framework of the general objectives in Section 1 above. These specific objectives shall be reviewed annually, revised if necessary, and published.

**ARTICLE III  
Affiliation**

The Association shall be affiliated with the National Education Association and the Massachusetts Teachers Association.

**ARTICLE IV  
Membership**

**Section 1.** Membership of this Association shall consist of Active Members, Associate Members, and Honorary Life Members.

**Section 2.** Active Membership shall consist of those employees of the Arlington Public Schools identified in the recognition clauses of the Agreements between the Arlington School Committee and the Arlington Education Association (AEA/MTA/NEA) and are entitled to full participation and all rights including voting. Those agreements include:

Unit A: Teachers and other professionals  
Unit C: Secretaries  
Unit D: Paraprofessionals

**Section 3.** Associate Members are those other persons interested in the advancement of the cause of education, who are not eligible for active membership, and have been admitted to membership by two-thirds (2/3) vote of the members of the Board of Directors present and voting.

**Section 4.** Honorary Life Members are those who were Active Members, but have since retired from employment in the Arlington Public Schools.

**Section 5.** The membership year shall be from July 1<sup>st</sup> to June 30<sup>th</sup>.

**Section 6.** Active Members of the Association shall also be members of the Massachusetts Teachers Association and the National Education Association.

**Section 7.** Annual dues shall be established by the Board of Directors.

**Section 8.** Membership shall be continuous until the member leaves the Arlington Public School System, resigns from the Association, or fails to pay membership dues.

- A. Notification of resignation must be in writing to the AEA sixty (60) days in advance of September 19<sup>th</sup>.
- B. Cash dues must be paid by December 15<sup>th</sup>.

**Section 9.** Adherence to the NEA Code of Ethics of the Education Profession shall be a condition of continuing membership. (For more details, refer to MTA website.)

## **ARTICLE V Officers**

**Section 1.** The officers of this Association shall be a President, a First Vice President, a Second Vice President, a Secretary, a Treasurer, and the Immediate Past President.

### **Section 2. Powers and Duties of the Officers:**

#### **A. President**

1. shall be the Chief Officer of the Association responsible for all Association business.
2. shall preside at meetings of the Executive Committee and the Board of Directors, General Membership Meetings and Special Meetings.
3. shall be a member ex-officio of all Association committees.
4. shall appoint all committee chairs, other than the Chairs of the Personal Rights and Responsibilities Committee, Sick Bank Committee, and Nominations and Elections Committee.
5. shall, with committee chairmen, appoint the members of standing committees and special

committees, subject to the approval of the Board of Directors.

6. shall prepare an agenda of all meetings over which s/he presides and distribute said agendas to all members involved.
7. shall chair the Superintendent's Advisory Committee, or appoint a designee.
8. shall inform each member of the Executive Board and Board of Directors as to the time, date and place of meetings.
9. shall appoint a Communications Director, subject to the approval of the Executive Committee, to create and maintain the AEA website.
10. shall alternate attending School Committee meetings with the First and Second Vice President and report back to the Board of Directors.
11. shall serve as a member of the Public Employee Committee (PEC) Insurance Advising Committee (IAC), or appoint a designee.
12. shall perform all other functions usually attributed to this office.

**B. First Vice President**

1. shall serve as a member of the Executive Committee.
2. shall assume the duties and responsibilities of the President in case of his/her absence, disability, or at his/her request when necessary.
3. will automatically serve on the Unit A Negotiation Committee.
4. shall serve as Co-Chair with the Second Vice President of the Personal Rights and Responsibilities Committee ("Grievances").
5. shall alternate attending School Committee meetings with the President and Second Vice President and report back to the Board of Directors.
6. Shall serve on the Unit C Negotiations Committee
7. shall be prepared to assume other duties when so directed by the President or the Board of Directors.

**C. Second Vice President**

1. shall serve as a member of the Executive Committee.
2. shall assume the duties and responsibilities of the President in case of his/her absence, disability, or at his/her request if the First Vice President is unable to do so.
3. will automatically serve on the Unit A Negotiation Committee.
4. shall serve as the Co-Chair with the First Vice President of the Personal Rights and Responsibilities Committee ("Grievances")
5. shall alternate attending School Committee meetings with the President and First Vice President and report back to the Board of Directors.
6. Shall serve on the Unit D Negotiations Committee
7. shall be prepared to assume other duties when so directed by the President or the Board of Directors.

**D. Secretary/Membership Coordinator**

1. S/he shall serve as a member of the Executive Committee.
2. S/he shall keep a full and accurate record of all business transacted by the Association at any meeting at which the President is presiding. Said minutes shall be circulated to all members

of the group involved no later than the next meeting. S/he shall also distribute to the General Membership the minutes of the previous year's General Membership meeting at least one week prior to the current year's meeting via e-mail.

3. shall keep the following records:
  - a. A list of officers,
  - b. A list of the Board of Directors,
  - c. A list of members of the Association committees,
  - d. A list of all members of the Association together with their addresses,
  - e. A list of past officers,
  - f. Approved minutes of all Association meetings at which the President presides,
  - g. A list of all Association activities, annual reports of the President and committee chairmen,
  - h. An official record of all election and ratification results,
  - i. Any other records the Executive Committee deems worthwhile.
4. shall ensure that the most recent edition of the Constitution and the Contract are available to all members on the AEA website.
5. Shall serve as the Chair of the Sick Bank Committee
6. shall organize and conduct local, state, and national membership enrollment among non-members, and communicate any other changes in membership status to the MTA.
7. will develop and conduct year-long programs for the orientation of new teachers to the community, the school system, and the Association.

#### **E. Treasurer**

1. shall serve as a member of the Executive Committee.
2. shall hold the funds of the Association, receive all income, and disburse funds in accordance with budgeted authorization, keeping records of all income and disbursements.
3. shall report monthly to the Board of Directors on the financial transactions of the Association.
4. shall receive funds for annual dues and deposit them in the AEA accounts.
5. shall prepare and transmit quarterly MTA reports and funds due to the Massachusetts Teachers Association and the National Education Association by the required date.
6. Shall prepare and transmit the annual Non-Profit Corporation report to the Massachusetts Corporate Division.
7. shall assist the AEA's accountant in preparing tax reports.
8. shall coordinate W-2 payroll forms with an outside payroll agency.
9. shall prepare an annual financial statement for publication to members as directed by the Executive Committee.
10. shall keep a balanced set of books in preparation for an annual audit and shall cooperate with the auditor doing such an annual audit of the Association finances.
11. shall assist the President in preparing an annual budget for the Association.
12. shall coordinate with the Secretary/Membership Coordinator to prepare enrollment documents for the new teacher orientation meeting.

#### **F. Immediate Past President**

1. shall serve as an advisor to the President.
2. shall serve as a non-voting member of the Executive Committee.
3. Shall serve as the AEA representative to the Public Employee Committee and the Health Insurance Advisory Committee at the request of the President.

**G. Communications Director**

1. will be appointed by the President and approved by the Board of Directors
2. will serve as the Chair of the Nominations and Elections Committee
3. shall not serve as a member of the Executive Committee, but is welcome to attend.
4. will update the website on a weekly basis as determined by the AEA president
5. will create a new website when requested by the AEA president
6. will be responsible for updating all forms of communication

**Section 3. Terms of Office:**

- A. The length of the term for the office of President shall be two (2) years. The President may be elected for no more than two (2) consecutive two-year terms. A Past President shall be eligible to run and serve again after a break in service, which is equivalent to one two-year term. Time served as President under Article VII, Section 6 and Section 7 will not be counted as a term of office.
- B. The other elected officers of the Association shall be elected for a one-year term and may be re-elected.

**ARTICLE VI**  
**Executive Committee**

**Section 1.** The Executive Committee shall consist of the President, First Vice President, Second Vice President, Secretary/Membership Coordinator, Treasurer, and the Immediate Past President. It shall be the executive authority of the Association.

**Section 2. Powers and Duties of the Executive Committee:**

- A. Within policies established by the general membership, the Executive Committee shall be responsible for the management of the Association and shall carry out the policies of the Association.
- B. It shall report its transactions to the general membership and suggest policies for consideration by them.
- C. It shall distribute copies of the annual budget to the Board of Directors.
- D. It shall establish committees and create policies governing them.
- E. Whenever a majority of the Executive Committee shall agree that an officer is incapacitated or has been grossly negligent in his/her duties as defined in this Constitution, it shall recommend to the Board of Directors that the office shall be declared a vacant.
- F. Whenever a majority of the Executive Committee shall agree that a vacancy exists in an elected office due to resignation, death, or the fact that no candidate was nominated and elected for the

office, it shall so notify the Board of Directors of the agreement of the majority.

### **Section 3. Compensation for the Executive Committee and Communications Director**

**In the 2022-2023 school year the stipend amounts are:**

President:	\$ 8156
First Vice President:	\$4913
Second Vice President:	\$4913
Treasurer:	\$4913
Secretary/Membership Coordinator:	\$4913
Immediate Past President:	\$500
Communications Director:	\$2456.5

The salaries will be augmented yearly at the Unit A contract rate.

**Section 4.** Officers must attend 75% of the total number of Executive and Board of Directors meetings to receive their full stipend. The Immediate Past President shall be required to attend seventy-five percent (75%) of the Executive Board meetings only, and be available for consultation as needed by the AEA President. This position is intended for the year immediately following a change in leadership at the President level.

## **ARTICLE VII Board of Directors**

**Section 1.** The Board of Directors shall be the legislative and policy forming body of this Association.

**Section 2.** The Board of Directors shall consist of the members of the Executive Committee, and the following representatives:

**Unit A:**

- AHS: 3 Representatives
- OMS: 2 Representatives
- Gibbs: 1 Representative
- Elementary: 1 Representative per school
- Mentonomy: 1 Representative

**Unit C:**

- District-Wide: 1 Representative

If no board members are from Unit D, the Executive Committee may appoint up to 3 additional Board seats to members of Unit D.

**Section 3.** Each director will be elected for two (2) years.

Section 4. Each Board of Directors seat will represent approximately 25 members in their building. For each additional 25 staff members in a building, an Assistant Representative will be added.

The Assistant Representatives will aide in building-based communication, including but not limited to reaching out to new hires about joining the union, connecting with new members, distributing information from the Board of Directors, gathering input and feedback and members, and running union meetings.

**Section 5.** When a member of the Board of Directors is unable to be present at a meeting of the Board, the assistant representative or other alternative for the school may attend and will have all the powers of the Board member at the meeting.

**Section 6.** The term of office for each member of the Board of Directors shall be two (2) years. If there is more than one (1) Board member from any building, the terms shall be staggered.

**Section 7.** The Board of Directors shall declare by a two-thirds (2/3) vote an office vacant when an officer is incapacitated or has been grossly negligent in his/her duties as defined in this Constitution. The Board of Directors shall then elect a replacement to fill the position for the remainder of the year. This process can be initiated by (a) recommendation of the Executive Committee or (b) by the process in which any member can make a claim of negligence or malfeasance by an Executive Committee member. The claim must be heard by the Board of Directors. The Board may dismiss the claim, accept the claim and initiate a Section 7 vote, or set up an investigative committee that will lead to a vote on the merits of the claim at the next Board meeting.

**Section 8.** The Board of Directors, upon notification by the Executive Committee that a majority of the Committee has found an office vacant due to death or resignation, the Board of Directors shall then elect a member of the Association to fill the office for the remainder of the year.

**Section 9.** Board of Directors members who attend a minimum of seventy-five percent (75%) of Board meetings and fulfill the requirements of their positions will receive \$500 at the end of each year. Assistant representatives will receive \$300.

**Section 10.** Unit C members will vote for a representative on the Board (the Unit C Steward) who will represent their interests during Grievance procedures and as a member of the Board of Directors.

**Section 11. Powers and Duties of the Board of Directors:**

- A. Representatives may divide duties with Assistant Representatives in their Buildings.
- B. Representatives are encouraged to meet with all new teachers within their respective building at the beginning of the year to discuss the current contract and answer questions about union related activities and resources.
- C. Representatives shall report Association news and distribute materials, as requested, by holding a monthly 10-minute meeting and/or additional meetings as the need arises.
- D. Representatives shall promote participation of AEA sponsored surveys and/or activities as they



arise.

- E. Representatives shall run building-based elections unless s/he is a candidate. In that event, s/he must appoint a designee to conduct the election within the building. Whoever runs the ballot process should tally the votes before submitting the results to the Secretary.
- F. Representatives shall assist in running elections and/or ratifications at all General Membership meetings, unless they are a candidate.
- G. Representatives shall notify the Secretary/Membership Coordinator of any changes in status of a member in their building that they become aware of, in order to assist the Association in keeping accurate membership records. This includes, but is not limited to changes in:
  - 1. Name
  - 2. Address
  - 3. Work/Building assignment
  - 4. Workload (part-time to full-time, job share, etc...)
  - 5. Leave of absence
- H. Representatives shall encourage members to attend workshops as they arise.
- I. Representatives shall serve as a building resource for contract-related questions and concerns.
- J. Representatives shall support members in collecting information related to possible contract violations.
- K. Representatives shall accompany a member, when requested, to any building-based meetings with the member's building administration.
- L. Representative may waive the requirements of any individual in a AEA stipended position to receive his/her stipend by 2/3s vote of those present.

**NOTE** - The AEA will hold periodic trainings to support new Directors, and Executive Board members are available to assist with any of these tasks.

## **ARTICLE VIII**

### **Meetings**

**Section 1.** The Executive Committee shall meet at least monthly during the school year on a schedule to be determined by the President. At the request of three (3) members of the Executive Committee, special meetings will be held.

**Section 2.** The Board of Directors shall meet at least monthly during the school year on a schedule to be determined by the President. At the request of six (6) members of the Board of Directors, a special meeting will be held to conduct business for which the special meeting was requested.

**Section 3.** There shall be at least one general membership meeting each year in May to review Association business and policies.

**Section 4.** Special meetings of the general membership will be held at the call of the President or upon the request of the Executive Committee or written request of five percent (5%) of the membership. Business to come before special meeting must be stated in the call, which shall be sent in writing to

Building Representatives for distribution to each member. Business shall be limited to these items.

**Section 5. Quorum:**

- A. The majority of their members shall be considered a quorum for the Executive Committee, Board of Directors, and committees.
- B. The quorum for general membership meetings shall be fifty (50) of the Association members.

**ARTICLE IX  
Committees**

**Section 1. Organization**

The following standing committees have the specific functions outlined below:

- A. Members of these committees shall be selected to represent different groups of the Association and be appointed by the President, who will consult with the Chair of each committee. These appointments will be confirmed by the Board of Directors. All appointments will end with the seating of a new President unless the new President reappoints the Committee.
- B. A member of a committee may be removed at any time by a majority vote of the Board of Directors.
- C. Each committee, with the approval of the Executive Committee, may organize from the membership of the Association special subcommittees and task forces for specific activities. Chairmen of subcommittees will be appointed by the Chair of the committee.

**Section 2. Meetings:**

Each standing committee shall meet regularly according to a calendar developed by the Committee Chairman.

**Section 3. Reports:**

Each committee shall designate a secretary who shall record the activities of the committee. The Chairman shall report to the Executive Committee any action items. All Committee Chairmen and the President shall prepare an annual written report, which the Executive Committee shall file as part of the records of the Association.

**Section 4. Committees, Chairs, and Duties:**

- A. Personal Rights and Responsibilities (“Grievance”) – Co-Chaired by First and Second Vice President**
  - 1. Shall develop the Association’s position on all matters pertaining to the rights and responsibilities of all members of the bargaining units in accordance with the provisions of the collective bargaining agreements.
  - 2. Shall be comprised of members of each level in the Association.
  - 3. Shall hear and process all grievances brought to the attention of the Association and shall make recommendations to the Executive Committee on cases involving arbitration of grievances and censure or suspension of members.

**B. Sick Bank Committees – Chaired by Secretary/Membership Coordinator**

1. Shall administer the Sick Leave Bank in accordance with the provisions of the collective bargaining agreements.
2. Unit A Committee shall be composed of three members from different levels of the Association, including the Chair.
3. Unit D Committee shall be composed of one member and the Chair.

**C. Nominations and Elections Committee - Chaired by Communications Director**

1. Shall consist of at least two (2) representatives from the elementary schools, two (2) from the middle school, and two (2) from the senior high school.
2. Members of this committee shall be appointed by the President with the advice and consent of the Board of Directors by November 1<sup>st</sup>. (No one running for election may serve on this committee.)
3. The nomination and voting procedure for all elections, local, state and national, shall be determined by the Nomination and Elections Committee.
4. The Webmaster shall distribute nomination and voting procedures to the general membership by February 1<sup>st</sup>.
5. Shall be responsible for securing candidates for each of the elective offices. The elective officers are: President, First Vice President, Second Vice President, Secretary/Membership Coordinator and Treasurer.
6. The names of candidates for elective office together with information about each candidate shall be published no later than two (2) weeks preceding the date of the election.
7. Shall be responsible for conducting local, state, and national elections and for meeting the requirements of special elections.
8. All elections shall be conducted by secret ballot.
9. To be elected, a candidate must receive a majority of the votes cast.
10. Elections shall be conducted in accordance with the following schedule:
  - a. Regular elections of the Officers and the Building Representatives will take place at the Annual Membership meeting in May.
  - b. Special elections within fifteen (15) days of the date they are called for by the Executive Committee.
  - c. MTA and NEA according to the state and national regulations.

**D. Unit A Negotiation Committee – Chair Elected from within the Negotiation Committee Membership**

1. Members to this committee shall be appointed by the President with the approval by the Board of Directors for the purpose of meeting with the School Committee or its representative to negotiate wages, hours, and working conditions for all personnel in each bargaining unit.
2. In addition to the President, 1<sup>st</sup> and 2<sup>nd</sup> Vice President, membership shall consist of the following:
  - a. One member from the Preschool
  - b. One members from the Elementary Level

- c. One member from the Gibbs School
  - d. One member from the Ottoson Middle School
  - e. One member from the High School
  - f. One member from the Special Education Department
  - g. If there are insufficient representatives from each of the above categories able and willing to serve on the Negotiation Committee, the President may recommend additional members from other groups for a total of six members, not including the President, or 1<sup>st</sup> and 2<sup>nd</sup> Vice President.
3. Members shall be appointed for a term beginning with the organization and planning for a successor contract, and continuing until the successor contract is ratified by the membership.
  4. The Negotiation Team shall solicit information from the membership and prepare proposals prior to being placed before the School Committee for the beginning of the bargaining sessions.
  5. Shall keep the membership informed of the progress of negotiations.
  6. Upon reaching tentative agreement on all matters under negotiation, the Negotiation Team shall prepare and submit its report and recommendations to the members at a general meeting. Ratification shall be by secret ballot with a majority of those present and voting needed to ratify the tentative agreement.
  7. Members of this committee who attend at least 75% of the negotiation sessions and fulfill other duties that arise as part of the negotiation process, shall receive a \$500 stipend for their participation on this committee. (The President, 1<sup>st</sup> and 2<sup>nd</sup> Vice President will not be eligible for this stipend.)
  8. Role of Negotiation Chair: To coordinate meeting times and schedule, to ensure that a record of the ongoing negotiations is kept, to serve as a point person for contact with the Administration and School Committee on contract negotiation related matters, and to act as a facilitator for the committee, when necessary. The Negotiation Chair shall receive a stipend of \$250.

**E. Unit D Negotiation Committee – Chair Elected from within the Negotiation Committee Membership**

1. Members shall be appointed by the 2nd Vice President with the approval of the Executive Committee
2. Shall consist of five members from the Unit D membership, and at least one member from the Executive Board and/or Unit A Negotiation Committee.
3. Members shall be appointed for a term beginning with the organization and planning for a successor contract, and continuing until the successor contract is ratified by the membership.
4. Members of this committee who attend at least 75% of the negotiation sessions and fulfill other duties as they arise as part of the negotiation process shall receive a \$250 stipend for their participation on this committee.
5. Role of the Negotiation Chair: To coordinate meeting times and schedule, to ensure that a record of the ongoing negotiations is kept, to serve as a point person for contact with the Administration and School Committee on contract negotiation related matters, and to act as a facilitator for the committee, when necessary. The Negotiation Chair shall receive a stipend of \$250.

**F. Unit C Negotiation Committee – Chair Elected from within the Negotiation Committee Membership**

1. Members shall be appointed by the 1<sup>st</sup> Vice President with the approval of the Executive Committee
2. Shall consist of three members from the Unit C membership, and at least one member from the Executive Board and/or Unit A Negotiation Committee.
3. Members shall be appointed for a term beginning with the organization and planning for a successor contract, and continuing until the successor contract is ratified by the membership.
4. Members of this committee who attend at least 75% of the negotiation sessions and fulfill other duties as they arise as part of the negotiation process, shall receive a \$250 stipend for their participation on this committee.
5. Role of the Negotiation Chair: To coordinate meeting times and schedule, to ensure that a record of the ongoing negotiations is kept, to serve as a point person for contact with the Administration and School Committee on contract negotiation related matters, and to act as a facilitator for the committee, when necessary. The Negotiation Chair shall receive a stipend of \$250.

**G. Political Action Committee**

1. Shall have the broad concern for local, state, and national legislation affecting the interest of the schools, teachers, and the Association.
2. Shall coordinate closely with the MTA Legislative Political Action Leader
3. Shall organize and oversee the work of the following subcommittees:
  - a. Local Legislation – It shall be the responsibility of this subcommittee to study candidates for local offices and to work for the election of those candidates who are friends of education.
  - b. State Legislation – It shall be the responsibility of this subcommittee to study pending state legislation and promote activities in the support of desirable legislation.
  - c. Federal Legislation – It shall be the responsibility of this subcommittee to study legislation before the Federal Congress and develop activities in the support of desirable legislation.

**H. Special Committees**

Each year the President may appoint such other special committees as may be necessary and shall discharge them upon completion of their duties.

**Section 5.** All committee chairmen are responsible for obtaining the services of MTA and NEA in carrying out the duties and responsibilities of their committees.

**ARTICLE X**  
**Finance**

**Section 1.** The annual dues of the Association, including local, state, and national, will be established by the Board of Directors and payable through cash payments or in accordance with the dues deduction procedures of the Collective Bargaining Agreement.

**Section 2.** All disbursements of Association funds will be made by the Treasurer acting upon directives from the President who for amounts in excess of the Board of Directors approved budget must have a two-thirds (2/3) vote of the Board of Directors authorizing expenditures except for the cost of mediation, fact-finding, and/or arbitration.

**ARTICLE XI**  
**Rules and Procedures**

**Section 1.** Robert's Rules of Order, Revised, shall be the authority of the Association.

**Section 2.** The President shall appoint a parliamentarian who shall attend all general membership meetings of the Association.

**Section 3.** The membership year and the business year shall be July 1<sup>st</sup> to June 30<sup>th</sup> of each year.

**ARTICLE XII**  
**Contract Ratification Notification Procedure**

The following protocol shall be followed leading up to a general membership vote on a successor contract, or any other contractual agreement:

1. The membership will be notified of the upcoming vote via home email a minimum of one week before the scheduled vote. Whenever possible, additional notice of the upcoming ratification vote will be given.
2. Notification of the upcoming ratification vote will be posted at each school a minimum of five calendar days before the scheduled vote.
3. If possible, copies of the proposed agreement will be made available through **email and** through the Building Reps at each school a minimum of three calendar days before the scheduled vote.

**ARTICLE XIII**  
**The Amendment Process**

These bylaws may be amended by two-third (2/3) vote, by secret ballot, of the membership present and voting at:

1. A regular meeting of the Association
- or
2. A special meeting of the Association

Notification of an amendment vote will be made following the contract ratification notification process outlined above.

## PAST PRESIDENTS OF THE ARLINGTON EDUCATION ASSOCIATION

Mrs. Martha Moffett	1927-1928
Mr. Philip Palmer	1928-1929
Mr. William Powers	1929-1930
Mr. James Nelson	1930-1931
Miss Martha Gray	1931-1932
Miss Eugenia Peck	1932-1933
Mr. Raymond Morill	1933-1934
Miss Idolize E. Roderick	1934-1935
Mr. Raymond Morill	1935-1936
Miss Clare H. Johnston	1936-1937
Mr. Leslie H. Barrett	1937-1938
Mr. James A. Smith	1938-1939
Mr. Edward L. Humphrey	1939-1940
Mrs. Ruth Power (resigned)	1940-1941
Miss Helen McKenney	1941-1942
Mr. Joseph H. Gaudet	1942-1944
Mis Katherine Phelan	1944-1945
Mr. Elmer E. Barber	1945-1946
Mr. John Riordan	1946-1947
Mr. Luke McCarthy (resigned)	1947-1948
Miss Rosella Gallagher	1948-1950
Mr. Bernard A. Courtney	1950-1951
Mr. William Gibbs	1951-1952
Mr. Leslie Barrett	1952-1953
Mr. Laurence Arthur	1953-1954
Mr. Gerard Daley	1954-1955
Mr. Donald R. Sullivan	1955-1957
Miss Anne R. O'Keefe	1957-1958
Mr. Guy A. Petralia	1958-1960
Mr. George A. Lincoln	1960-1961
Miss Doris J. McCarthy	1961-1962
Miss Joan E. Flanagan	1962-1963
Mr. Edmund R. Mahoney	1963-1964
Mr. Joseph Tarantino	1964-1965
Mrs. Margaret Dearborn	1965-1966
Mr. Arthur T. Burroughs	1966-1968
Mr. Reed K. Taylor	1968-1972
Miss Virginia G. Fuller	1972-1976
Mr. James E. Canavan	1976-1978
Mr. Donald G. Richardson	1978-1980
Mr. James Bartlett	1980-1981
Miss Susan Christmas	1981-1983

Miss Karen Frank	1983-1984
Miss Susan Christmas	1984-1985
Mr. Lawrence Greco	1985-1986
Miss Virginia G. Fuller	1986-1991
Mr. Richard Paul	1991-1995
Mrs. Judith Ann Phelps	1995-2000
Miss Virginia G. Fuller	2000-2004
Mr. David Blakely	2004-2006
Mr. Jacques Duranceau	2006-2008
Mr. Ronald J. Colosi, Jr.	2008-2012
Ms. Linda Hanson	2012-2016
Mr. Jason Levy	2016-2020
Ms. Julianna Keyes	2020-present